

PLEASE READ THE INSTRUCTIONS ON THE BACK OF THIS FORM!

Your Name _____ Graduation (mo/yr) _____
Major advisor _____ Email address _____
Mailbox number _____ Cell phone _____

You are a POLITICAL SCIENCE Major Yes [] No []

If no, explain why you need major credit (e.g. you are an URBAN AFFAIRS major with Political Science concentration)

Course for which you are requesting major credit: Grade _____
Number & Title _____ Credit Points _____
Where taken _____ When _____

Brief description of topics covered, reading, paper assignments, etc.:

Is there an equivalent course at Barnard? If yes, please list:

Are you requesting colloquium credit? Yes [] No []

For Department Action Only

Colloquium credit granted [] not granted []

Major credit granted [] not granted []

Signature _____ Date _____
POLITICAL SCIENCE Department Representative or Chair

Course Approval Request
for Credit toward the
POLITICAL SCIENCE Major

The reverse of this form **must** be completed and approved in order for any Political Science course not listed in the Barnard College catalogue to be credited toward the **nine courses** required for the Political Science major. Please note that this procedure is **separate** from what the Registrar requires for course credit toward degree requirements. A course may be credited toward the 120 points required for graduation, but will not be counted as satisfying major requirements unless this form has been completed and approved.

WHO MUST FILE THIS FORM

1. TRANSFER STUDENTS MAJORING IN POLITICAL SCIENCE who wish to have political science courses taken at their previous college counted toward the Political Science Major here at Barnard. Please note that **at least 6 of the 9** required major courses must be taken while the student is enrolled at Barnard.
2. POLITICAL SCIENCE MAJORS STUDYING AWAY FROM BARNARD. A student may use up to two courses from one semester away toward the Barnard Political Science major and up to three courses from a full year away.
3. POLITICAL SCIENCE MAJORS TAKING A SUMMER COURSE at Columbia University, or elsewhere, which they wish to have counted toward their Political Science major.
4. POLITICAL SCIENCE MAJORS TAKING COLUMBIA COURSES which are **not cross-listed** in the Barnard catalogue and which they wish to have counted toward their Political Science major.

HOW TO FILE THIS FORM

Please provide the information requested and then take this form to the Departmental Representative (or to the Chair) together with all supporting documents, such as reading lists, catalogue description, papers written.

If your request is approved, submit this signed form to Nell Dillon-Ermers, the Department Administrator, in 417-A Lehman Hall.

Unless this procedure is followed, your transcript cannot be certified for graduation!